

**ST ALOYSIUS COLLEGE (AUTONOMOUS), MANGALORE**

**9<sup>TH</sup> GRADUATION CEREMONY, MAY 2019**

**DATE: Saturday, June 01, 2019**

**VENUE: LOYOLA HALL, ST ALOYSIUS PU COLLEGE**

**TIME: 3 PM**

**Instructions- Registration**

Dear Graduates,

We take pleasure in inviting you to the Ninth Graduation Ceremony at 3 pm on Saturday, 01-06-2019 in Loyola Hall, St Aloysius PU College. Please come back to your Alma mater, spend a day with nostalgic memories along with your friends and classmates.

We request you to provide some additional information while filling up the registration form. The additional information to be provided is with regard to the following:

- a. In case you are placed, the designation, the organization and the approximate pay package.
- b. In case you are pursuing higher studies including research studies, please mention the course you are pursuing and also the institution.

We request you to kindly oblige with the additional information sought as it will help your Alma mater in the evaluation process of External Agencies. The confidentiality of the information will be maintained.

**Please go through the instructions carefully before filling up the form. The registration is allowed only through the official website of the college. No direct email will be entertained. Registration is done on individual basis.**

**We are looking forward to a large number of graduates participating in the ceremony.**

Welcoming you,

Rev.Dr Praveen Martis SJ

Principal

Dr A. M. Narahari

Registrar

# GRADUATION CEREMONY

Date: **June 1<sup>st</sup>, Saturday 2019.**

Venue: Loyola Hall, St Aloysius PU College Campus, Kodialbail, Mangaluru-575003.

*Graduating is an occasion to celebrate the attainment of a significant stage in life in the pursuit of knowledge.* St Aloysius College, your alma mater is holding the **Ninth Graduation Ceremony on Saturday, 01.06.2019.**

Every year we experience a wonderful turnout for the occasion and would expect you to attend the program which is in appreciation of your hard work. It is a time where we can celebrate and congratulate our students for the efforts they have put in to obtain their degrees.

The College extends a warm welcome to you to attend the Graduation Ceremony for receiving your degree certificate. We look forward for your personal presence as it will enhance our joy.

The following are the instructions pertaining to your participation in the Graduation Ceremony

## General information

- ❖ The ceremony begins at 3 p.m. in Loyola Hall. All graduates will receive their certificate from the Chief Guest on stage.
- ❖ Rank holders and other prize winners will receive rank certificate/prizes/medals along with cash prize if any.

## Eligibility

- ❖ Only those students who have completed their degree up to **April/May 2018** examinations are eligible to receive the degree certificate **provided such students have applied for the degree certificate** in the prescribed format.

## REGISTRATION

Registration should be done online.

- ❖ Last date for Registration is **25<sup>th</sup> May 2019.** Only those who confirm their participation by **25 May, 2019** will be issued the convocation certificate on the Graduation Day.
- ❖ Candidates those who are not attending the Graduation Day Program need not register online. **The registration is allowed only through the official website of the college. No direct email will be entertained.**
- ❖ Spot registrations will not be entertained.
- ❖ The registered candidates will have to report **by 2.00 p.m. on June 1<sup>st</sup>** at the specified Registration desk.
- ❖ Please accept our inability to accommodate any late comers.

## **DRESS CODE:**

**For Men:** White Shirt with full sleeves and Black trousers.

**For Women:** White Salwar with white shawl or white sari.



**Please note that we will not be able to accommodate anyone who does not adhere to the Dress Code.**

## **SEATING ARRANGEMENTS**

- ❖ The seating is arranged Faculty/Department wise. Proceed to your seat at the designated time. Changing the seat is not permitted..

## **PUNCTUALITY:**

- ❖ Punctuality is essential for all graduates. You are required to report at the specified registration counter by 2.00 pm.
- ❖ Please accept our inability to accommodate any late comers inside the hall. Spot registrations will not be entertained.
- ❖ **Stole with college emblem will be issued for those who confirm their participation and who are personally present during the convocation ceremony.**

## **INSTRUCTIONS DURING THE CEREMONY**

- ❖ Graduation is a solemn event and must be appreciated with all the seriousness attached to it. Silence must be maintained throughout the Ceremony for upholding the dignity and decorum of the function.
- ❖ No one is allowed to leave the hall once the ceremony starts till the convocation procession leaves the hall. Kindly switch off the cell phones before entering the hall.

- ❖ Please stand when the convocation procession enters the venue and remain standing until the dignitaries take their respective seats. The same procedure is to be followed when the convocation procession leaves the hall.
- ❖ Movement and photography by graduates and guests are prohibited during the Ceremony. Everyone remains seated unless instructed otherwise.
- ❖ Degree Certificate will not be issued on stage without registration.

**Parents are not allowed to receive the rank/degree certificates. However, Rank holders may be accompanied by their parents for the programme.**

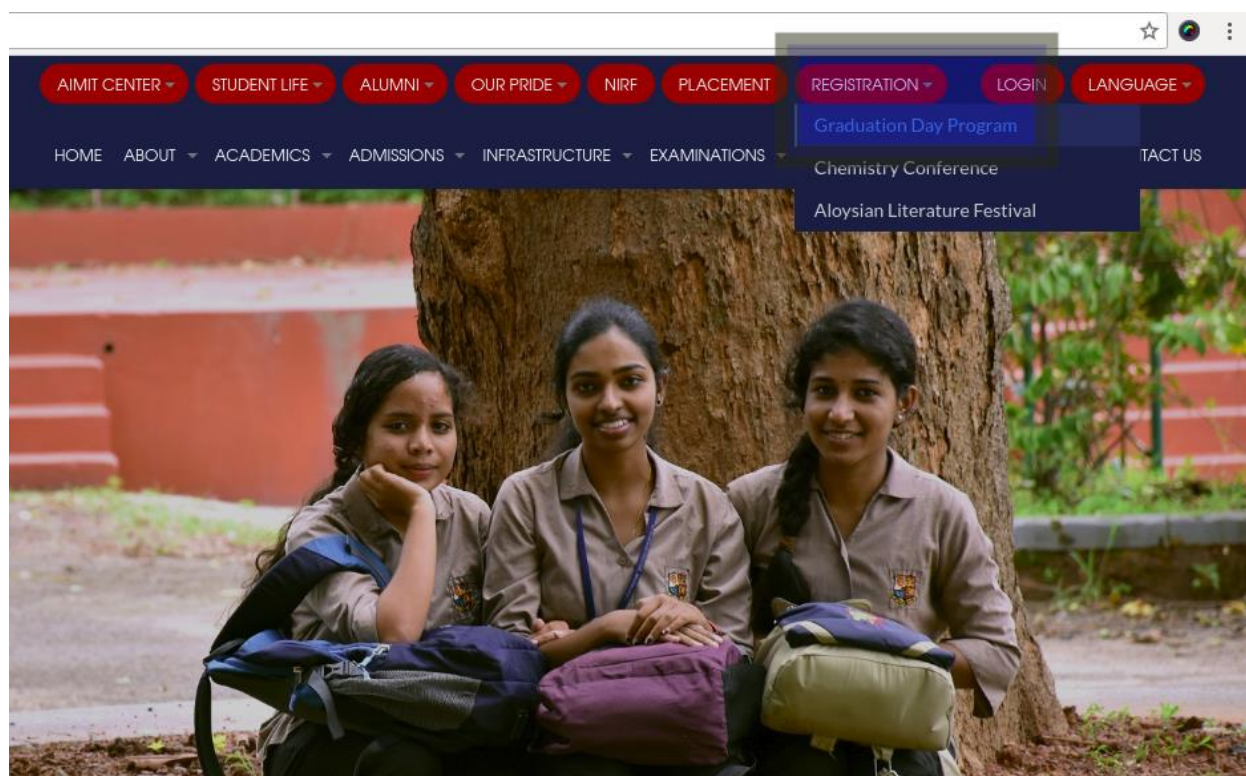
- ❖ Those who cannot attend the ceremony can collect the degree or rank certificate either in person or through an authorized person from the concerned counter (SAC/AIMIT) after the graduation day.

Looking forward to meet you personally on the day of graduation Ceremony

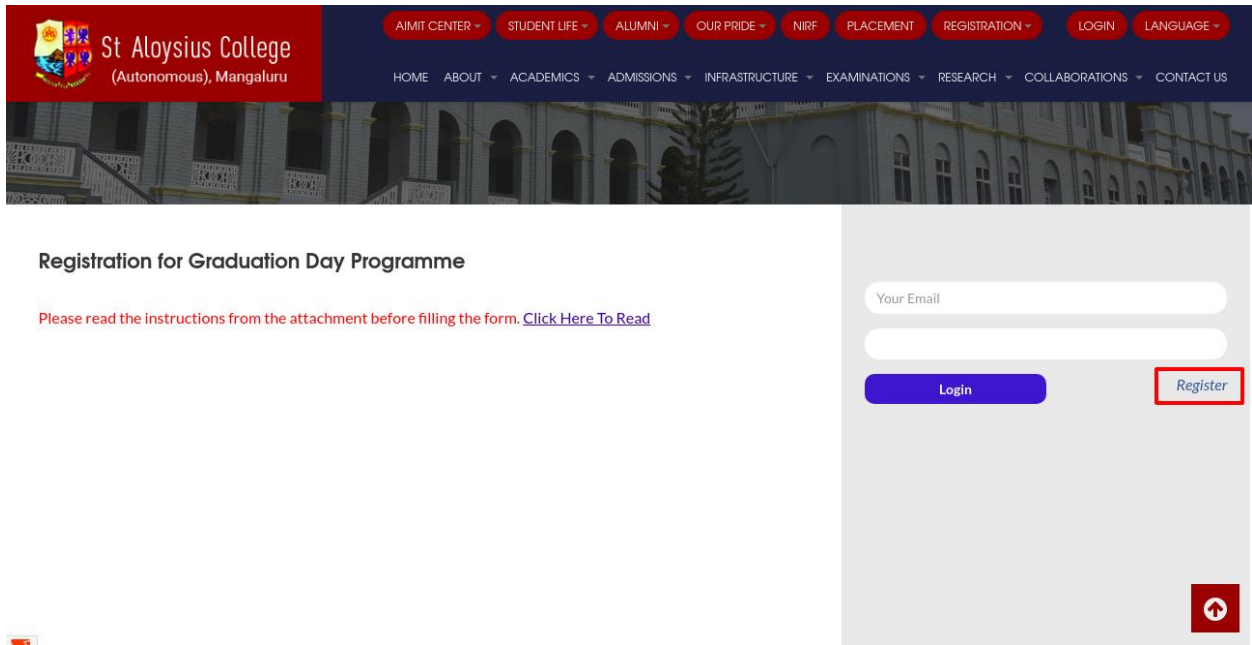
### **INSTRUCTIONS FOR STUDENTS TO REGISTER.**

1. Navigate to **Registration** tab on the college website and click on **Graduation day program**.

<http://staloyuscollege.co.in/graduation-registration>

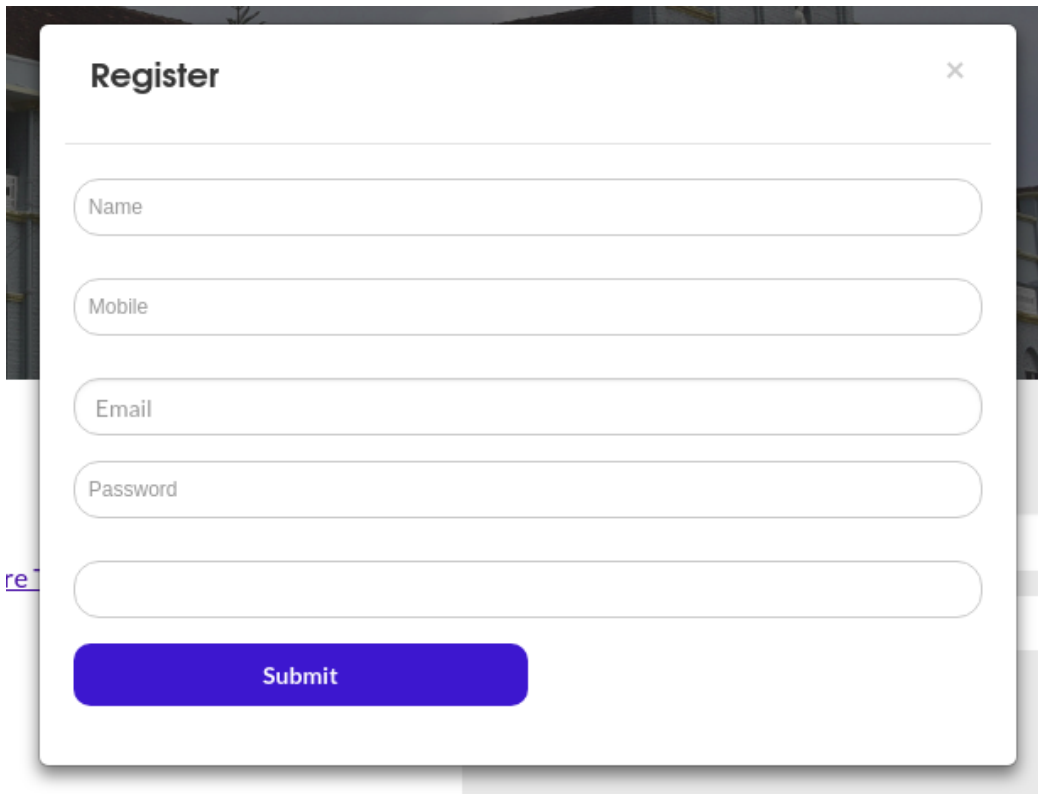


2. Once clicked on **graduation day program** below screen appears. Click on Register.



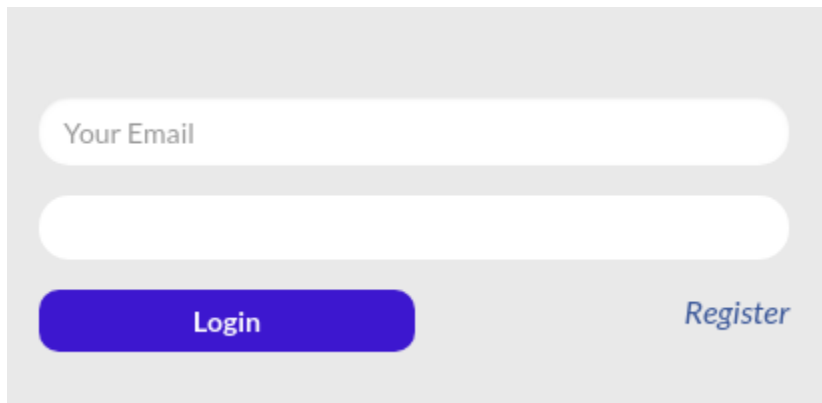
The screenshot shows the top navigation bar of St Aloysius College (Autonomous), Mangaluru. The navigation menu includes: AIMT CENTER, STUDENT LIFE, ALUMNI, OUR PRIDE, NIRF, PLACEMENT, REGISTRATION, LOGIN, LANGUAGE, HOME, ABOUT, ACADEMICS, ADMISSIONS, INFRASTRUCTURE, EXAMINATIONS, RESEARCH, COLLABORATIONS, and CONTACT US. Below the navigation bar is a banner image of the college building. The main content area features the heading "Registration for Graduation Day Programme" and a link to "Please read the instructions from the attachment before filling the form. [Click Here To Read](#)". On the right side, there is a registration form with two input fields, a "Login" button, and a "Register" button (highlighted with a red box). A red "Up" arrow icon is located in the bottom right corner of the form area.

3. Once clicked on Register below screen appear. Enter the name, email ID, Phone number and password. Click on submit. You will get the message Registration is done Successfully. Please Login to continue..



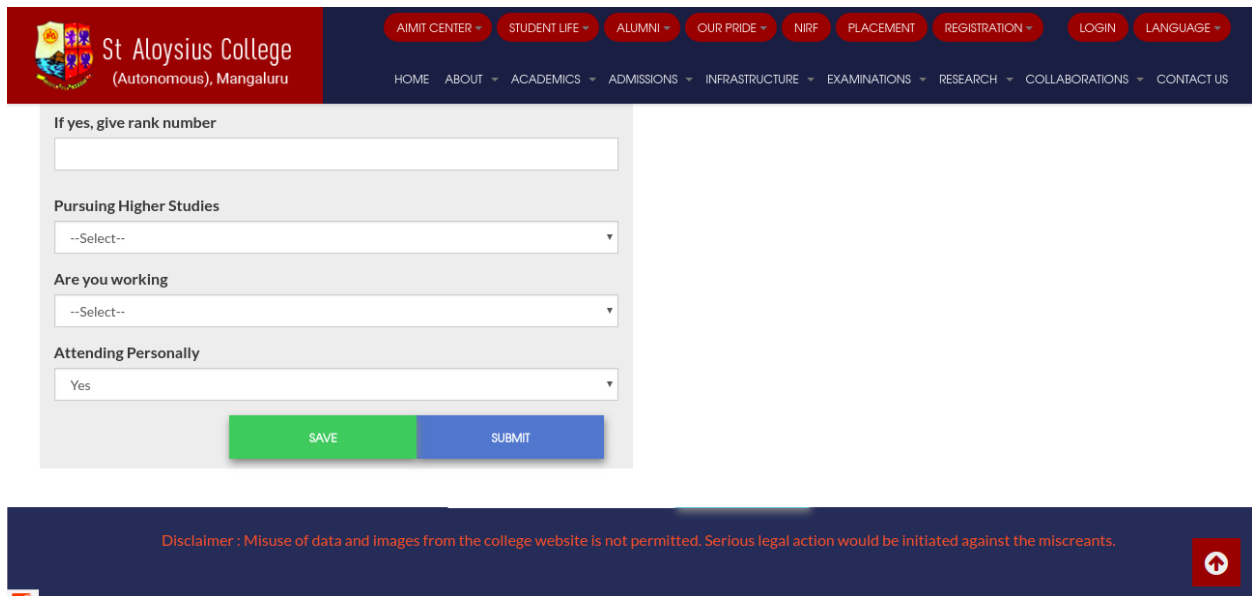
The screenshot shows a "Register" modal form with a close button (X) in the top right corner. The form contains five input fields: Name, Mobile, Email, Password, and a fifth empty field. A blue "Submit" button is located at the bottom of the form.

4. Once the registration is complete login to fill the form. Enter the username and password. Click on login.



A login and registration form on a light gray background. It features two white input fields with rounded ends. The top field is labeled "Your Email". Below the second field is a blue button with the text "Login" in white. To the right of the "Login" button is the word "Register" in a blue, sans-serif font.

5. When clicked on login graduation form appears. Fill in the form and click on **save** for the form to get saved. Once the form is saved you can re-login and make the changes. Click on submit button for the form to get submitted.



The image shows the header of the St Aloysius College website and a graduation form. The header is dark blue with the college logo and name on the left, and a navigation menu on the right. The menu items are: AIMIT CENTER, STUDENT LIFE, ALUMNI, OUR PRIDE, NIRF, PLACEMENT, REGISTRATION, LOGIN, and LANGUAGE. Below the header is a graduation form with the following fields: "If yes, give rank number" (text input), "Pursuing Higher Studies" (dropdown menu with "--Select--"), "Are you working" (dropdown menu with "--Select--"), and "Attending Personally" (dropdown menu with "Yes"). At the bottom of the form are two buttons: a green "SAVE" button and a blue "SUBMIT" button. A disclaimer is visible at the bottom of the page: "Disclaimer : Misuse of data and images from the college website is not permitted. Serious legal action would be initiated against the miscreants." There is also a small red square icon with a white arrow pointing up in the bottom right corner.

6. Once the form is submitted no changes can be made. The student will not be able to submit the forms twice. There is no possibility of bulk registration.